

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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3 December 2019

To: All members of the Witney Town Council

You are hereby summonsed to a Meeting of the **Town Council** to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 9th December, 2019 at 7.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. APOLOGIES FOR ABSENCE

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. DECLARATIONS OF INTEREST

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. MINUTES (Pages 5 - 12)

To approve and adopt the minutes of the Council Meeting held on 7 October 2019 (enclosed), in accordance with Standing Order 18 including questions on the minutes as to the progress of any item.

4. PUBLIC PARTICIPATION

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. WITNEY COMMUNITY POLICING ISSUES

To receive an update from the Witney Neighbourhood Police Team.

6. **AN UPDATE FROM WITNEY OXFORDSHIRE COUNTY COUNCILLORS AND WEST OXFORDSHIRE DISTRICT COUNCILLORS**

To receive a short verbal update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors.

7. **REPORT BACK FROM THE COUNCILLORS ON THE WORK WITH EXTERNAL BODIES WHERE THEY SERVE AS THE TOWN COUNCIL'S NOMINATED REPRESENTATIVE**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **MINUTES OF COMMITTEES AND SUB COMMITTEES (Pages 13 - 48)**

To receive and NOTE the RESOLUTIONS in the minutes of the meetings held between 14 October and 25 November 2019, and agree the RECOMMENDATIONS contained therein:

A) PLANNING & DEVELOPMENT COMMITTEE	15 OCTOBER, 5 NOVEMBER AND 16 NOVEMBER 2019
B) HALLS & GREEN SPACES COMMITTEE	9 SEPTEMBER 2019
C) STRONGER COMMUNITIES COMMITTEE	16 SEPTEMBER 2019
D) POLICY, GOVERNANCE & FINANCE COMMITTEE	23 SEPTEMBER 2019 (To follow)

9. **APPOINTMENTS TO OUTSIDE BODIES: LOWER WINDRUSH VALLEY PROJECT (Pages 49 - 68)**

To appoint a Council representative to the Lower Windrush Valley Project – correspondence enclosed

10. **MOTION**

To receive and consider the below motion in accordance with standing order 13.

That the Town Council:

1. Writes to Thames Water and the Environment Agency to express its deep concern and disquiet that sewage is being released and pumped into our local rivers and water courses, including, the river Windrush and Colwell Brook.

2. Expresses that not only is this damaging to the health of the rivers themselves, but it is also a serious health risk to our citizens and their pets, who may use, and come into contact with these rivers and water courses.

3. That Thames Water and The Environment Agency take urgent steps and provide a clear and credible response and action plan to prevent this situation occurring again.

Proposer: Andrew Prosser

Seconder: Ruth Smith

11. **CIVIC ANNOUNCEMENTS (Pages 69 - 72)**

To receive the report of the Mayor (to follow)

12. **COMMUNICATION FROM THE LEADER**

To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.

13. **URGENT MATTERS - REPORT OF THE TOWN CLERK**

To receive and consider the report of the Town Clerk (to follow)

14. **CORRESPONDENCE**

To receive correspondence from the Town Clerk for information (if applicable)

15. **QUESTIONS TO THE LEADER OF THE COUNCIL**

Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15

16. **SEALING OF DOCUMENTS**

Date	Seal No.	Details
05 October 2019	81	Lease to Kenmare Estates Ltd Cemetery Lodge, Tower Hill Cemetery



Town Clerk